SRI LANKA TOURISM DEVELOPMENT AUTHORITY

TDL CLEARANCE FORM

SLTDA/

LICENSE RENEWAL FOR THE YEAR:.....

SECTION 01 - Customer Declaration

Name of the Tourism Institution :.....

Type: Classified Hotel ☐ Non Classified Hotel ☐ Restaurant ☐ Guest House ☐ Travel Agency ☐
SPA ☐ BV ☐ BH ☐ Shop ☐ WS ☐ Others..... (Please specify)

Registered Date ...../...../20..... Registered Number .....

Details of *TDL Payments* for the Year :.....

	TDL Amount	Payment Date And method	Receipt No	Check List
1st Quarter	.....	.....	.....	Submission of
2nd Quarter	.....	.....	.....	• Audited Financial statements ..... (year) ☐
3rd Quarter	.....	.....	.....	• Certified copies of VAT Returns ☐
4th Quarter	.....	.....	.....	• if not VAT Registered confirmation from Inland Revenue Department ☐
				• Certified list of Transfer payments as per gazette format ☐
				• BR of the auditors * ☐
				• Certified income tax return * (*if the Auditor is not a chartered Accountant) ☐

I/We hereby certify that the above information is true & correct.

.... Date : .....
Name & Designation : Signature

For Office use only

SECTION 02 - Financial Management Division/SLTDA

Checked By :
Date :
Certified By :
Date :
Authorised By :
Date :

- Paid all Outstandingt/TDL up to date ☐
- Paid Defaults up to date ☐
- Paid Rent/Water/Beach Cleaning etc. (for SLTDA Properties only) ☐
- Any other requirements if any.....

SECTION 03 - Standard & Quality Assurance Division/SLTDA

License Renewed On: ...../...../20.....

Checked By : Certified By : Authorised By :
Date : Date : Date :