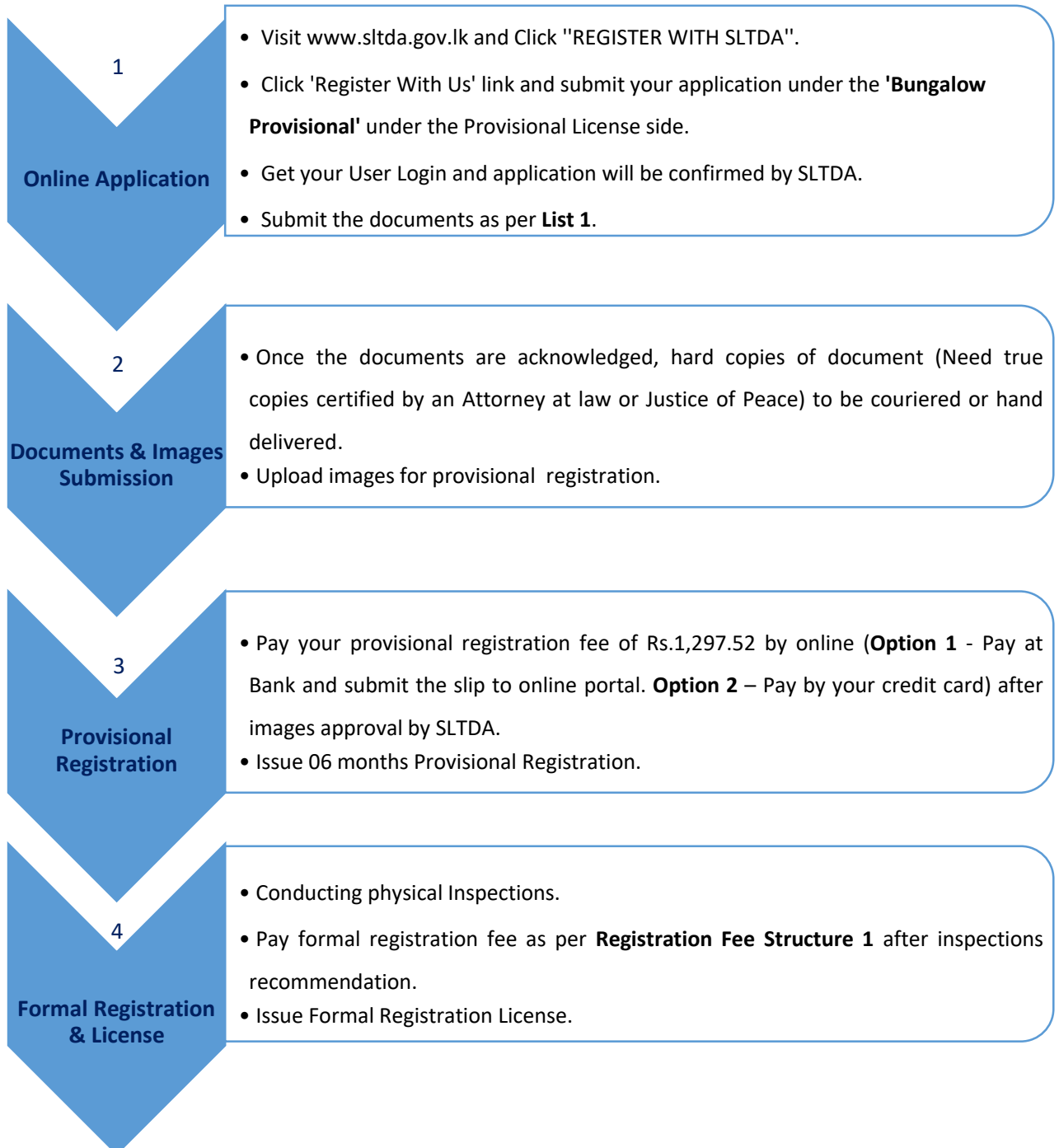


Registration Process – Bungalow



Bungalow – Registration

Required Documents:

S/N	Required Documents
1	<ul style="list-style-type: none"> • Business Registration (If the absence of a Deed or Lease Agreement) • Form 1/15 (If the Business registered as a limited liability company) • Form 20 (If a limited liability company – If any director change) • Board Resolution (To confirm the Trade Name if it is different than Registered name - If a limited liability company only) View
2	No objection letter from the Police or Grama Niladhari Certificate (If the absence of Business Registration) (Optional)
•	Deed or Lease Agreement or consent letter (If the absence of Business Registration) (Optional) View

Note 01– If the mandatory to submit a Deed or a Lease agreement or a Consent letter in the case is not available of a Business Registration. Please upload a document mentioning “not applicable” where the document/s is/are not relevant to your case.

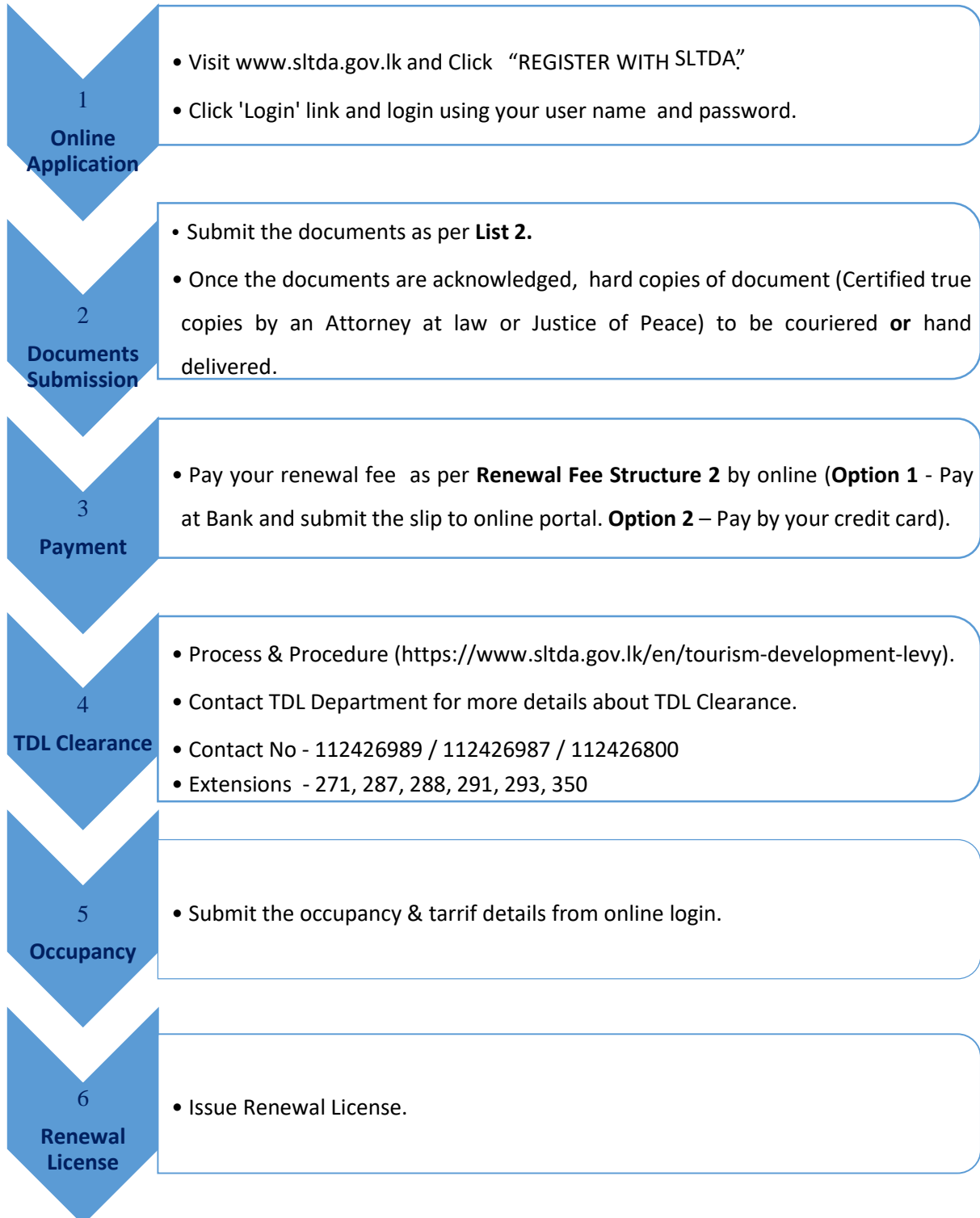
Note 02 – Submit the documents as ‘True copy’ ascertained by Attorney at law or Justice of Peace.

Registration Fee Structure 1:

Category	1 st payment Inspection Rs.	2 nd payment Registration Rs.	Total payment Rs.
Bungalow	3,538.46	11,794.88	15,333.34

Provisional Registration – Rs.1,297.52

Renewal Process – Bungalow



Name change/Ownership Change – Rs.2,359.13/-

Bungalow – Renewal**Required Documents:**

S/N	Required Documents
1	If any other change of the business (Ownership/Business name) relevant document

*Please note that if required documents not relevant with you please upload a document mentioning “not applicable”.

Renewal Fee Structure 2:

Category	Renewal Fee (Rs.)
Bungalow	9,435.90

Please note that considering the impact to the Tourism Industry by pandemic of COVID-19, the renewal fee has been waived off for the years 2021 & 2022.