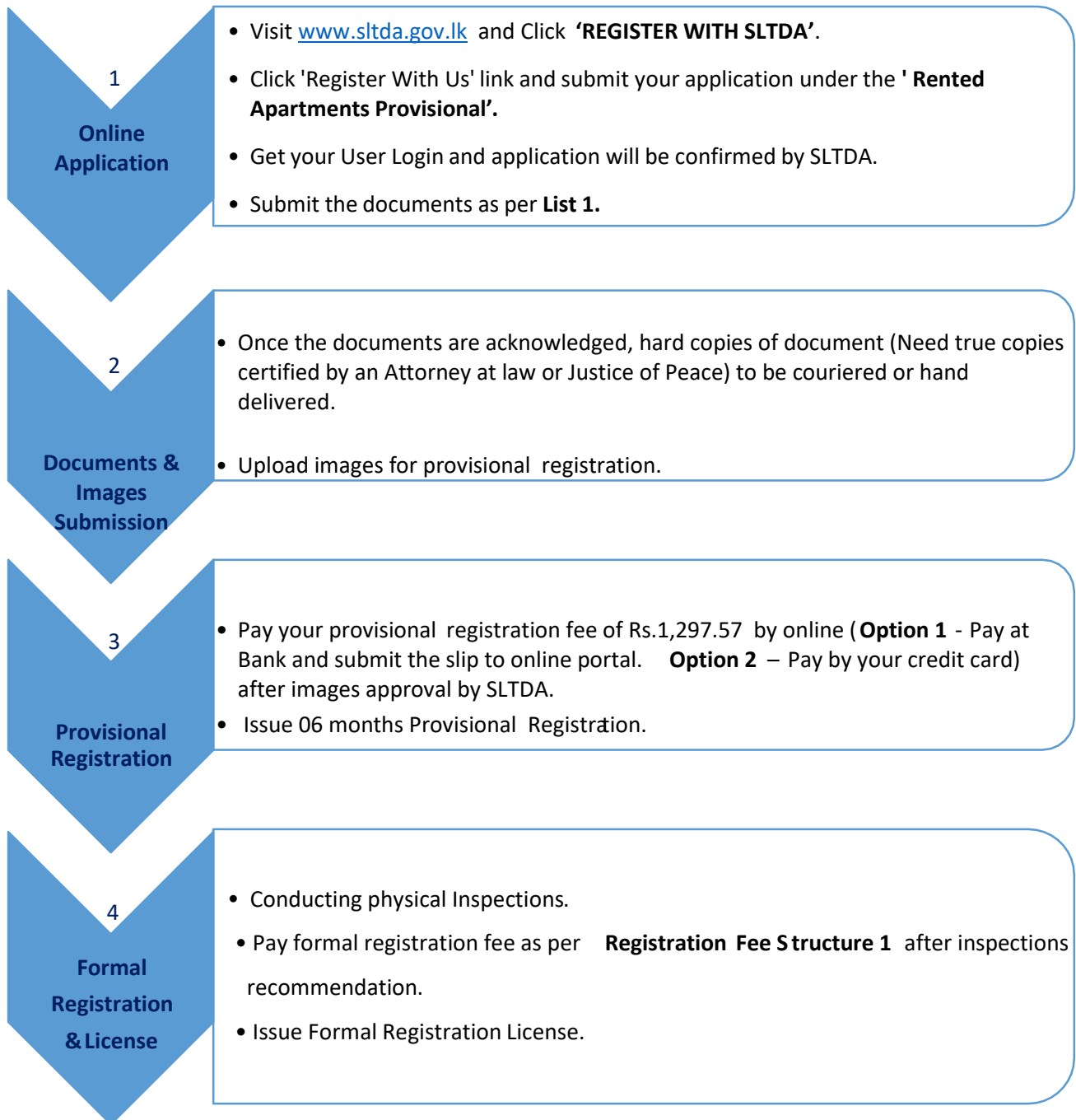


Registration Process – Rented Apartments



Rented Apartments –Registration

Required Documents:

S/N	Required Documents
1	<ul style="list-style-type: none"> Business Registration Form 1/15 (If the Business Registered as a limited liability company) Form 20 (If limited liability company – If any director change) Board Resolution (To confirm the Trade Name if it is different than Registered Name - If a limited liability company only) View
2	Approval of condominium management Authority (If a Residential Apartment)
3	Approval of condominium management committee (If a Residential Apartment)
•	Deed or Lease Agreement or consent letter (Optional) View

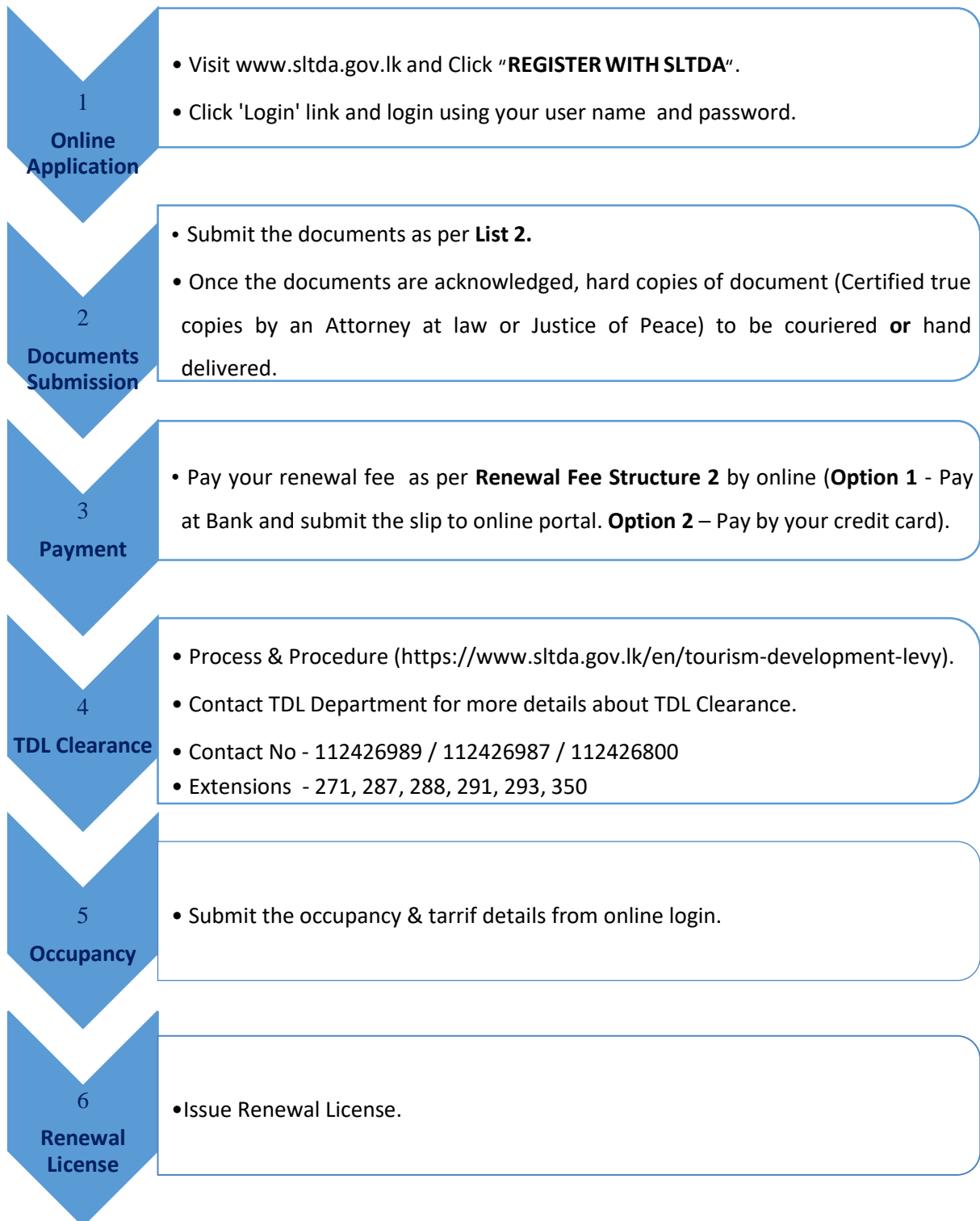
Note – Submit the documents as ‘true copy’ ascertained by Attorney at law or justice of peace.

Registration Fee Structure 1:

Category	1 st payment Inspection Rs.	2 nd payment Registration Rs.	Total payment Rs.
Rented Apartments	3,538.46	35,384.62	38,923.08

Provisional Registration – 1,297.52

Renewal Process – Rented Apartments



Name change/Ownership Change – Rs.2,359.13/

Rented Apartments – Renewal**Required Documents:**

S/N	Required Documents
1	If any other change of the business (Ownership/Bungalow name) relevant document

* Please note that if required document not relevant with you please upload a document mentioning “not applicable”.

Renewal Fee Structure 2:

Category	Renewal Fee Rs.
Rented Apartments	15,333.33

Please note that considering the impact to the Tourism Industry by pandemic of COVID-19, the renewal fee has been waived off for the years 2021 & 2022.