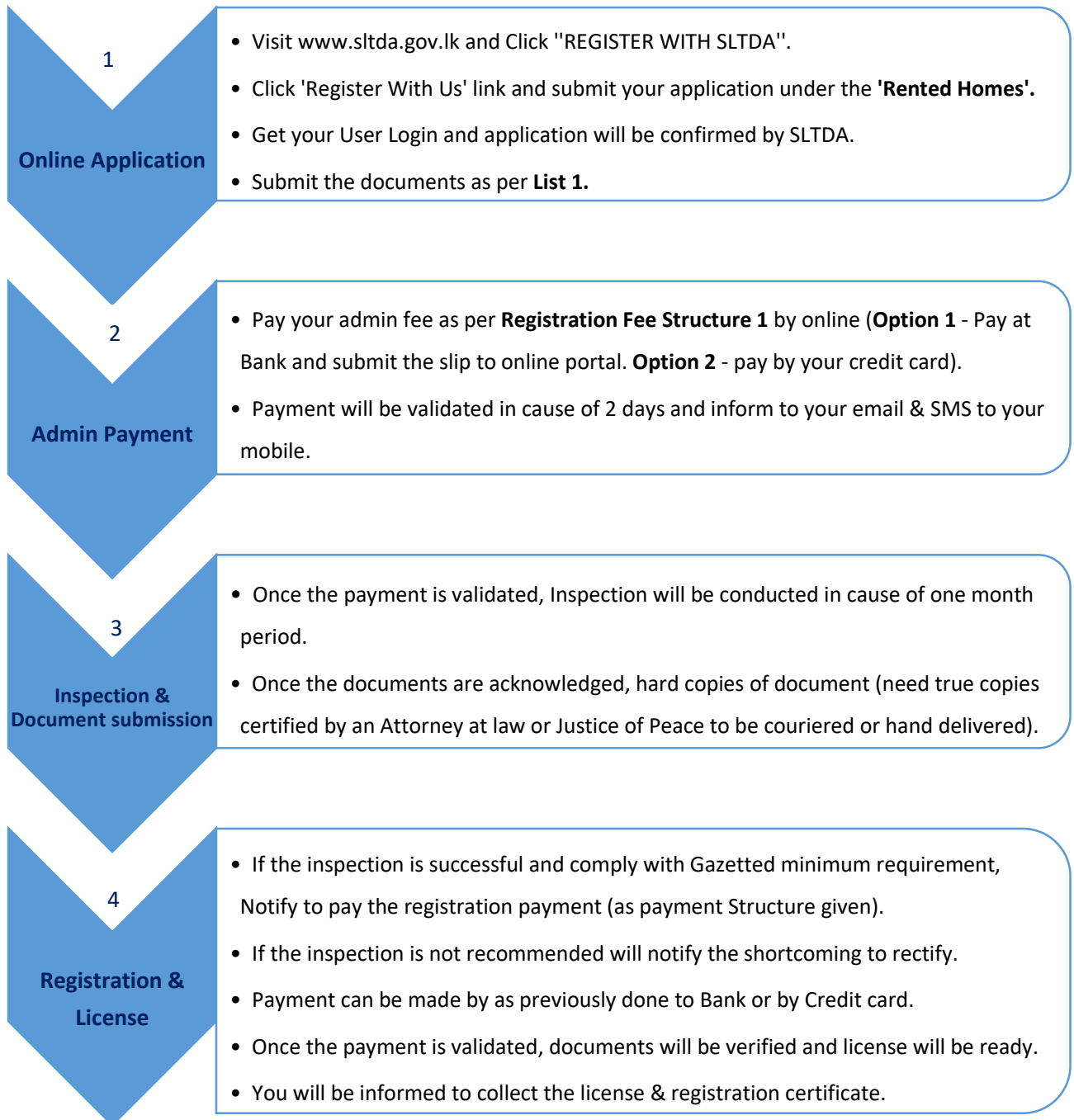


Registration Process – Rented Homes



Rented Homes – Registration

Required Documents:

| S/N | Required Documents |
|-----|---|
| 1 | <ul style="list-style-type: none"> • Business Registration (If the absence of the Deed or Lease Agreement) • Form 1/15 (If the Business registered as a limited liability company) • Form 20 (If limited liability company – If any director change) • Board Resolution (To confirm the Trade Name if it is different than Registered Name - If a limited liability company only) View |
| 2 | No objection letter from the Police or Grama Niladhari Certificate (If the absence of Business registration) (Optional) |
| • | Deed or Lease Agreement or consent letter (If the absence of Business registration) (Optional) View |

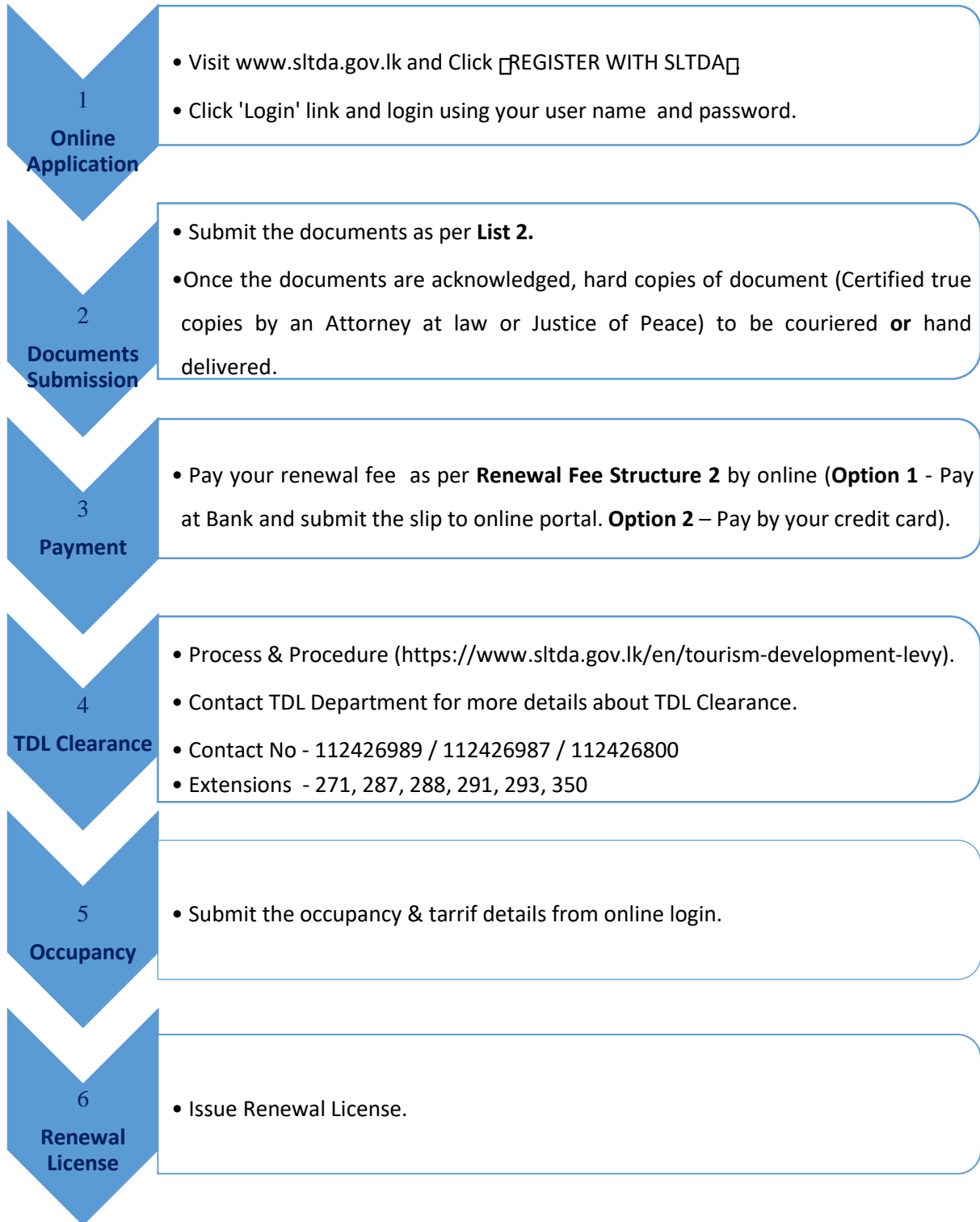
Note 01– If the mandatory to submit a Deed or a Lease agreement or a Consent letter in the case is not available of a Business Registration. Please upload a document mentioning “not applicable” where the document/s is/are not relevant to your case.

Note 02 – Submit the documents as ‘True copy’ ascertained by Attorney at law or Justice of Peace.

Registration Fee Structure 1:

| Category | 1 st payment Inspection Rs. | 2 nd payment Registration Rs. | Total payment Rs. |
|--------------|---|--|----------------------|
| Rented Homes | 3,538.46 | 11,794.88 | 15,333.34 |

Renewal Process – Rented Homes



Name change/Ownership Change – Rs. 2,359.13/-

Rented Homes – Renewal**Required Documents:**

| S/N | Required Documents |
|-----|--|
| 1 | If any other change of the business (Ownership/ Bungalow name) relevant document |

* Please note that if required documents not relevant with you please upload a document mentioning “not applicable”.

Renewal Fee Structure 2:

| Category | Renewal Fee Rs. |
|--------------|--------------------|
| Rented Homes | 9,435.90 |

Please note that considering the impact to the Tourism Industry by pandemic of COVID-19, the renewal fee has been waived off for the years 2021 & 2022.